



# GLOBAL

## EDUCATION & TECHNOWORLD



Registered with Govt. of Assam  
An ISO 9001 : 2008 Certified Institute

... Stepping ahead with technology

Regd. Office : Hatsingimari, South Salmara Mankachar, Pin- 783135, Assam  
Corp. Office : Ganeshguri, Nayanpur Road, Guwahati - 781006  
Phone No. 78964 66303, 99578 96331  
Email:cmd@globaledune.in ■ Website: www.globaledune.in

## FRANCHISE CONFIRMATION - FORM 201 -1

(FOR OFFICE USE ONLY)

| For Office Use Only    |                        |                    |                |  |
|------------------------|------------------------|--------------------|----------------|--|
| Centre Code            |                        |                    |                |  |
| GET Mail ID            |                        |                    |                |  |
| Approval For           | ✓ Tick the appropriate |                    |                |  |
| Software               | Hardware/Technical     | Teacher's Training | School Project |  |
| Others: Please Specify |                        |                    |                |  |

Affix here recent  
passport size  
coloured  
photograph

Name of the Applicant :

Name of the Proposed Centre (ALC) :

Proposed Address :

:Tehsil .....

Town .....

Distt.

:State .....

Country .....

PIN Code .....

Father's/ Husband's Name :

Date of Birth : .....

Qualifications .....

Experience, if any :

Specify details of the establishment :

**Residential Address** :Vill:

P.O.:

Mob. No. :

Ph. No. ....

Email Id :

Web Site .....

Area Assigned to Centre :

**Introduced/Referred by** :

**PAYMENT DETAILS** (Applicable Franchise Fees ` ..... )

Bank-draft No ..... Date..... Bank Drawn .....for an amount  
in favor of 'Global Education & Technoworld' payable at Guwahati (Assam) towards the Franchise fees is enclosed herewith.

- ☐ Filled & Signed Application Form
- ☐ Copies of Institute Name Registration as Company, Trust, Proprietorship, Firm or Society etc.
- ☐ Partnership Deed/ Memorandum of Articles/ Association
- ☐ Filled forms of Co-centre Head/Faculty of the Centre
- ☐ Rent Agreement/ Address Proof of the Centre
- ☐ Personal Identification ID & Address Proof
- ☐ Passport sized Photographs - Self/Partner/Faculty
- ☐ Bio-data/Profile of the Centre Head/ Partner/ Faculty
- ☐ Setup- Establishment photos - Exterior & Interior
- ☐ Others - Please Specify, if any : .....

**Note :** Certificate of Authorization will be provided on receipt of the complete documents required.

**CO-CENTRE HEAD-PROFILE, if any :**

Co-Centre Centre Head Mr./Ms./Mrs. : .....

Father's/Husband's Name : .....

Date of Birth : .....

Qualifications : .....

Experience : .....

Address : .....

City : .....

State : ..... Country : ..... PIN Code : .....

Mob. No. : ..... Ph. No. : .....

Email Id : ..... Web Site : .....

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coloured  
photograph

**Declaration :**

We DECLARE that the above information provided by us is TRUE to our best of knowledge. We possess sufficient knowledge to work as a Centre Head/ Co- Centre Head on behalf of G. E. T. We shall follow the directives laid down by Alma Limited. We, therefore request you to kindly authorize us to work as a Centre Head/ Co- Centre Head in the area as mentioned above. Please find attached the above relevant documents ✓ ticked in the check list in this regard.

Date : .....

Place : ..... Signature Centre Head ..... Signature Co-Centre Head .....

**FACULTY DETAILS :** (Attach Address Proof/ ID Proof & 2 Passport Size Photographs)

| Name of the Faculty | Qualifications | Experience | Contact No. | Email ID |
|---------------------|----------------|------------|-------------|----------|
|                     |                |            |             |          |
|                     |                |            |             |          |
|                     |                |            |             |          |
|                     |                |            |             |          |
|                     |                |            |             |          |

ONLY FOR OFFICE USE : APPROVAL FOR ALC - Centre Code Allotted.....

.....  
Development Officer,GET

.....  
CMD, GET

# Essentials to be an G. E. T Centre

**Installation of Legal equipments & software:** The centre head shall use legal equipments & software in the centre. In case any illegal software is found by any authority, the whole responsibility will be on the part of the concerning centre and the centre head only.

**Infrastructure:** The mandatory requirements to establish the Computer Centre of Alma is as follow:

| Sr. | Requirements    | Feature                  | No |
|-----|-----------------|--------------------------|----|
| 1   | Computer System | PII /Celeron/ above      | 4  |
| 2   | Printer         | Dot Matrix/ Inkjet       | 1  |
| 3   | Counselor Table | With reception area      | 1  |
| 4   | Director Cabin  | Need based               | 1  |
| 5   | Computer Lab    | Mind Room                | 1  |
| 6   | Telephone       | With internet connection | 1  |
| 7   | Carpet Area     | Minimum 400 Sq. Ft.      | 1  |

**Staff:** The centre head will submit to the G. E. T H.O. the profile of the faculties to be engaged to conduct the courses at the authorized centre. The staff of the centre shall be expected to conform to the terms of G. E. T as per the agreement. The basic requirement is as under:

| Post      | No. |
|-----------|-----|
| Faculty   | 2   |
| Counselor | 1   |
| Peon      | 1   |

**Payments:** The centre head shall commence the centre operations only after the payment of appropriate one time Franchisee Fee and subsequent Renewal Charges. The centre head shall pay the amount collected from the students against the registration, materials and courseware.

**Syllabus:** The centre head shall conduct only the course syllabus as per the guidelines mentioned in the Prospectus of Alma. For convenience of the centre head the courses are made available at the website

**Sign Board at the Centre:** A prescribed sign-board of G. E. T should be put at a prominent place at the centre. The design, layout and other instructions are mentioned in the Corporate Manual. In the sign board the centre should use only G. E. T registered trade mark without any alteration & modification.

**Place:** The centre head shall conduct the centre operations only at the approved place mentioned in the application. Any change of place shall be approved after the payment of fresh franchisee fee, as applicable and subject to the availability of the vacant place and previous deposited franchisee fee would be forfeited, due to failure in opening or running the centre in the allotted place.

**Performance:** The Centre Head shall achieve the targets set by G. E. T HO. In case of non-performance the franchisee agreement shall be terminated of the concerned centre.

**The confirmation shall be followed by the Agreement on prescribed ₹10 stamp papers.**

Signature

CMD, Global Education & Technoworld -

Date :